

### **ENTRYWAY**

- Sweep, vacuum & mop floors
- Wipe baseboards
- Clean entrance mats
- Declutter closet

### **KITCHEN**

- Deep clean appliances
- Sweep, vacuum & mop floors
- Clean areas behind appliances
- Clean out & wipe down pantry, cupboards, fridge & freezer
- Wipe baseboards
- Wipe & sanitize countertops
- Wash & sanitize compost & recycling bins
- Launder & replace all linens & area rugs

#### LIVING ROOM

- Wipe & polish furniture
- Dust surfaces, light fixtures & tops of electronics
- Wipe screens & remotes
- Wipe baseboards & power cords.
- Remove clutter
- Vacuum couch
- Wash throws & pillows
- Sweep, vacuum & mop floors

#### **BATHROOMS**

- Deep clean & sanitize shower, sink & toilet
- Wipe & sanitize counters
- Sweep, vacuum & mop floors
- Wash & sanitize trash bin
- Clean out vanity & medicine cabinet
- Replace old & empty products
- Launder & replace linens & shower curtains
- Wipe baseboards

#### **BEDROOMS**

- Sweep, vacuum floors & mop
- Vacuum & rotate mattress
- Dust & wipe surfaces & light fixtures
- Declutter closet & dressers
- Launder & replace linens
- Store off-season clothing
- Wipe baseboards

### LAUNDRY ROOM

- Wipe down washer & dryer exterior
- Sanitize washer & dryer
- Replace old & empty products
- Fold & put away any laundry
- Sweep, vacuum floors & mop

#### WHOLE HOUSE

- Declutter
- Wash windows
- Dust ceiling fans, vents, blinds, tops of furniture
- Wash walls
- Wipe railings, doors, light switches, trim & baseboards
- Organize documents, mail & shred unnecessary paperwork
- Declutter drawers

## **OUTDOOR**

- Organize shed
- Sweep walkways, porch, stairs & patio
- Powerwash driveway
- Replace old decor
- Wipe & wash patio furniture
- Clean gutters

# GARAGE & BASEMENT

- Sweep floors
- Wipe shelving
- Organize bins & tools
- Donate or trash unwanted items

# NOTES